Transfer Credit Guidelines

and

Course Compatibility

Between

Ouachita Technical College

and

Southern Arkansas University Magnolia
COMMUNICATION INFORMATION REFERENCES

SOUTHERN ARKANSAS UNIVERSITY

OFFICE TELEPHONE BOX #

(Area Code 870)

Deans of Academic Schools

College of Business Administration 235-4300 9410
College of Education 235-4057 9408
College of Liberal & Performing Arts 235-4200 9379
College of Science & Technology 235-4290 9397
Vice President for Academic Affairs 235-4004 9402
Coordinator of Off-Campus Programs 235-4005 9240
Admissions 235-4040 9382
Registrar 235-4031 9404

NOTE: You may write any of the above offices for information about
the academic programs at the following address:
SOUTHERN ARKANSAS UNIVERSITY, MAGNOLIA

AND OUACHITA TECHNICAL COLLEGE

TRANSFER STUDENT POLICIES AND PROCEDURES

2006-2007

Admission of Transfer Students*

Students who have attended other institutions of higher education are required to submit a formal application for admission and a transcript from each college attended. Students who have registered in any other college may not disregard the records in such institutions in making application. All transfer students should have their records evaluated before registering or accept the consequences of enrolling in duplicate courses or failing to enroll in required courses. Transcripts must be mailed from the institution(s) attended directly to the Admission's office at SAU Magnolia.

Transfer Credit

Students transferring from two-year collegiate institutions (including SAU Tech) may transfer a maximum of 68 semester hours to SAU Magnolia. Transfer students to the SAU Magnolia campus must also meet the residency requirement for the Magnolia campus. Remaining hours must be completed at an accredited senior institution. All transfer students must submit ACT or SAT scores for admission if they have not completed Composition I and College Algebra.

The dean of the appropriate school and the Registrar's Office will evaluate all transfer work. Courses taken at a lower-division level which are offered at the upper-division
level at SAU M cannot be accepted for degree credit unless validated satisfactorily [or unless otherwise stated in this agreement]. The validation procedure to be used for particular courses will be determined by the appropriate dean. Validation courses will be accepted at the level in which credit was earned. Upper-level credit is not awarded and in some majors additional upper-level hours will be required to meet the 40-hour requirement for upper level credit.

Transfer students must be eligible to return to the institution they last attended to be eligible for admission to Southern Arkansas University.

Transfer students who have attempted 0-14 semester credits must meet the admission standards for beginning students. If they have a cumulative GPA less than 1.00 their admission is subject to approval of the director of admissions.

Transfer students who have attempted 15-29 semester credits must have a minimum cumulative GPA of 1.5.

Transfer students who have attempted 30 or more semester credits must have a minimum cumulative GPA of 2.0.

Transfer students must provide transcripts indicating the courses equivalent to Composition I and College Algebra have been successfully completed with grades of C or better or submit ACT scores for placement purposes.

The director of admission for special consideration will review applications from transfer students who do not meet the above requirements and have been out of college for at least one year.

Effective fall 1995, transfer courses from regionally accredited institutions are posted to the transcript, but the GPA(s) of these institutions are not included in the calculation of the cumulative GPA. Effective fall 1995, only courses for which a grade of "C" or higher has been earned are accepted for transfer.

Anyone transferring to SAU Magnolia to pursue courses leading to graduation will be required to earn at least 15 hours credit in the major and nine hours credit in the minor.
In both instances, the work must be taken in residence. This regulation is binding even though the student has sufficient hours of credit to meet the requirements of the major and minor.

**CAAP Writing Skills + Essay**

All students pursuing a baccalaureate degree at SAU must demonstrate English proficiency as a graduation requirement by making a satisfactory score on a combination of the CAAP Writing Skills Test and an Essay Exam. Students enrolled at SAU during the semester in which they have 45-60 hours will take the CAAP Writing Skills + Essay as a part of the state-mandated Rising Junior Examination.

**Students who transfer to SAU with 60 hours or more must have taken the CAAP Writing Skills + Essay by the end of their first full-length semester of enrollment.** If students with 60 hours or more have taken the Rising Junior Examination prior to transferring to SAU, they may, with an official report of those scores sent directly to SAU's Counseling and Testing Center, transfer those scores. Those students will be required to take only the portion of the CAAP Writing Skills Test + Essay not previously taken and reported to SAU. Students with 60+ hours who have not taken the CAAP Writing Skills Test + Essay must contact the SAU Counseling and Testing Center to arrange to take the tests. The tests must be taken and all transfer reports filed during the student's first full-time semester of enrollment at SAU.

Students who fail to take or fail to pass the CAAP Writing Skills + Essay at the appropriate time specified above must enroll in GSTD 1603, Review Composition, no later than the second full-length semester following the time they were required to take the test. They must remain enrolled in that class until they successfully complete it.

Transfer Credit Policies may be modified. Degree and program requirements (catalog rights) for students who transfer from OTC to SAU under this agreement will be determined in the same manner as if their initial enrollment had been at SAU. For current policies, contact the Admissions Office at 1-800-332-7286.
**Residence Requirements**

The purpose of residency requirements at SAU Magnolia is to ensure that the majority of a student's major is taken at the degree-granting institution. This enables the degree-granting institution to ensure the academic integrity of the degree granted. In addition, the student can be assisted in career planning and job placement through the relationship developed with the instructors during the residency period.

College Level Examination Program (CLEP), departmental credit by exams, military credits, and correspondence credits do not count as residence work at SAU Magnolia.

To earn a degree from SAU Magnolia, a student must complete a minimum of 30 semester hours in residence on the Magnolia campus or through SAU Magnolia extension. Twenty-four of the last 30 hours completed must be taken on the Magnolia campus or through SAU Magnolia extension.

If the 30 hours requirement has already been met, a senior may take a maximum of 12 of the last 30 hours on the SAU Tech campus, provided the 68-hour transfer limit is not exceeded.

Students who wish to receive credit toward graduation during their final semester or summer term by any method other than regular enrollment on the SAU Magnolia campus or through SAU Magnolia extension must obtain permission from their advisors, deans, and the registrar. The approval form may be obtained in the Registrar's Office. This must be filed by the appropriate deadline. Please consult the SAU catalog for deadline.

Any necessary documents such as validation of courses, course substitutions, waiver of degree requirements, CLEP credit, credit by exam, correspondence credit, transfer credit, etc., must be completed and on file in the Registrar’s Office prior to the beginning of the final semester or summer term.

* Taken from the 2000 Southern Arkansas University, Magnolia General Catalog.
Definition of Terms

Elective Transfer = Course transferable for credit towards the total hours required for an Associate or Bachelor degree. (Not transferable as courses required in student's chosen program.)

No Equivalent = Course listing lacks an academic equivalent for a SAU Magnolia course. Equal credit is granted for a more fundamental academic course equivalent as outlined in the document.

Related Information

Accrediting, licensure, or certifying agencies may prevent the University from accepting work from community colleges which is indicated as upper division work at SAU.
<table>
<thead>
<tr>
<th>Ouachita Technical College</th>
<th>SAU Magnolia Equivalent</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Applied Science Technology</strong></td>
<td></td>
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<tr>
<td>CISS 1103 Network Essentials</td>
<td>Elective Transfer</td>
</tr>
<tr>
<td>CISS 2303 Intro to Visual Basic</td>
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<tr>
<td>CIS 2403 Intro to Database Programming</td>
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<tr>
<td>CISS 1113 Network Installation</td>
<td>Elective Transfer</td>
</tr>
<tr>
<td>CISS 1123 Introduction to Client Server Concepts</td>
<td>Elective Transfer</td>
</tr>
<tr>
<td>CISS 1143 Network Application Mgmt.</td>
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<tr>
<td>CISS 1223 Introduction to Windows Network Operating Systems</td>
<td>Elective Transfer</td>
</tr>
<tr>
<td>CISS 2133 Introduction to UNIX &amp; TCP/IP</td>
<td>Elective Transfer</td>
</tr>
<tr>
<td>CISS 2223 Advanced Network Hardware</td>
<td>Elective Transfer</td>
</tr>
<tr>
<td>CNWT 1416 Cisco Networking Academy I</td>
<td>CIS 2203, Intro to Networking I</td>
</tr>
<tr>
<td>CNWT 1426 Cisco Networking Academy II</td>
<td>CIS 2213, Intro to Networking II</td>
</tr>
<tr>
<td>ELCT 1204 Motors and Motor Control</td>
<td>No Equivalent</td>
</tr>
<tr>
<td>ELCT 1223 Basic Digital Logic Circuits</td>
<td>No Equivalent</td>
</tr>
</tbody>
</table>
ELCT 1304 Electronic Circuits
ENGR 2033 Electrical Circuits I

ELCT 2113 Intro to Data, Voice & Video Cabling

ELCT 2314 Programmable Logic Controllers
No Equivalent

ELCT 2323 PLC Applications
No Equivalent

ELCT 2413 Computer Repair
No Equivalent

IEMT 1103 Wiring Methods
No Equivalent

IEMT 1104 Fundamentals of Electricity
No Equivalent

IEMT 1203 Fluid Power (Hydraulics & Pneumatics)
No Equivalent

IEMT 1213 Mechanical Devices and Systems
No Equivalent

IEMT 2203 Industrial Power Transmission Equipment
No Equivalent

IEMT 2413 Industrial Safety
No Equivalent

IEMT 2501-6 Industrial Maintenance Internship

MACH 1103 Basic Blueprint Reading
No Equivalent

MACH 1113 Intro to Machine Technology
No Equivalent

MACH 1123 Basic Lathe Technology
No Equivalent

MACH 1223 Basic Milling Technology
No Equivalent

MACH 2103 Introduction to CAD
ENGR 1212 Graphics

MACH 2233 Intermediate CAD
No Equivalent

MCSE 1206 Microsoft Professional/Server
MCSE 2106 Network Infrastructure A/A Directory Serv.

MCSE 2223 Directory Services Infrastructure

MCSE 2233 Designing Network Security

MCSE 2243 Designing a Network Infrastructure

WELD 1113 Introduction to Welding No Equivalent

WELD 1103 ARC Welding No Equivalent

WELD 1203 Certification Welding I No Equivalent

WELD 1123 Gas Welding & Cutting No Equivalent

Arts, Sciences, & Education

BIOL 1124 Intro to Biology BSCI 1013 The Biological Sciences & BSCI 1011 The Biological Science Lab

BIOL 1133 Nutrition

BIOL 2123 Environmental Science Elective Transfer

BIOL 2114 General Botany

BIOL 2124 General Zoology

BIOL 2224 Anatomy & Physiology I

BIOL 2234 Anatomy & Physiology II

BIOL 2244 Microbiology

CHEM 1114 Chemistry for Non-Majors I
CHEM 1124 Chemistry for Non-Majors II
CHEM 1214 General Chemistry I
CHEM 1224 General Chemistry II
COMM 2113 Oral Communication
SPCH 1113 Principles of Speech
CJUS 1113 Introduction to Criminal Justice
CRJU, Intro. To Criminal Justice
CJUS 1123 Survey of Corrections
Elective Transfer
CJUS 1143 Law Enforcement Ethics
CJUS 1213 Police Organization & Management
Elective Transfer
CJUS 2113 Criminal Procedures & Evidence
CRJU 3023, Evidence & Procedures
CJUS 2123 Police-Community Relations
Elective Transfer
CJUS 2223 Criminal Justice Internship
No Equivalent
CJUS 2253 Criminal Investigation
CJUS 2311-6 Special Studies in Criminal Justice
Elective Transfer
ECON 2113 Principles of Macroeconomics
ECON 2003 Principles of Macroeconomics
ECON 2213 Principles of Microeconomics
ECON 2103 Principles of Microeconomics
EDUC 2113 Foundations of Education
EDUC 2123 Instructional Technology
EDUC 2223 Child Growth & Development
ENGL 1113 Composition I
ENGL 1213 Composition II
ENGL 1213 Composition II for Future Teachers
ENGL 1213 Composition II for Industry
ENGL 2213 World Literature
ENGL 2223 World Literature II
ENGL 2313 American Literature I
ENGL 2323 American Literature II
GEOG 1113 Geography
GOVT 1113 American National Government
GOVT 1123 State & Local Government
HIST 1113 Civilization through 16th Century
HIST 1123 Civilization since 16th Century
HIST 2113 U.S. History through 1865
HIST 2123 U.S. History Since 1865
HIST 2131-3 History Activities
HIST 2143 Arkansas History
HUMN 2113 Humanities: Art

ENGL 1113 Composition I
ENGL 1123 Composition II
ENGL 1213 Composition II
ENGL 2213 World Literature
ENGL 2223 World Literature II
ENGL 2313 American Literature I
ENGL 2323 American Literature II
GEOG 1113 Geography
GOVT 1113 American National Government
GOVT 1123 State & Local Government
HIST 1113 Civilization through 16th Century
HIST 1123 Civilization since 16th Century
HIST 2113 U.S. History through 1865
HIST 2123 U.S. History Since 1865
HIST 2131-3 History Activities
HIST 2143 Arkansas History
HUMN 2113 Humanities: Art

Elective Transfer
PSCI 2003, American Gov.
PSCI 2013, State & Local
HIST 1003 Civilization to 1700
HIST 1013 Civilization Since 1700
HIST 2013 U.S. to 1876
HIST 2023 U.S. Since 1876
Elective Transfer
HIST 3083 History of Arkansas
ART 2013 Fine Arts: Art
HUMN 2123 Humanities: Music     MUS 2013 Fine Arts: Music
HUMN 2133 Humanities: Theater     Elective Transfer
MATH 1143 College Algebra      MATH 1023 College Algebra
MATH 1153 Mathematics for Liberal Arts     Elective Transfer
MATH 1213 Math for Teachers I
MATH 1223 Math for Teachers II
MATH 2153 Plane Trigonometry     MATH 1033 Plane Trigonometry

*Will not count toward jr/sr hours. Will not count toward any specialization or degree in mathematics.

PHIL 2113 Introduction to Philosophy     PHIL 2403 Introduction to Philosophy
PHYC 1113 Earth Science     Elective Transfer
PHYC 1124 Introduction to Physics     Elective Transfer
PHYS 1221 Life Fitness     Elective Transfer
PSYC 1113 General Psychology     PSYC 2003 General Psychology*
PSYC 1113 General Psychology for Industry
PSYC 2113 Abnormal Psychology     PSYC 4033
PSYC 2123 Developmental Psychology     PSYC 3223 Developmental Psychology*
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<th>Course Title</th>
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<tbody>
<tr>
<td>SOCI 1113</td>
<td>Introduction to Sociology</td>
<td>SOCI 2003</td>
<td>Introduction to Sociology</td>
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<tr>
<td>SOCI 2123</td>
<td>Social Problems</td>
<td>SOCI 3013</td>
<td>Social Problems</td>
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<td>SOCI 2133</td>
<td>Cultural Diversity</td>
<td>SOCI 3003</td>
<td>Sociology of Minority Relations</td>
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<td>SOCI 2213</td>
<td>Juvenile Delinquency</td>
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<tr>
<td>SPAN 1113</td>
<td>Elementary Spanish I</td>
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<tr>
<td>SPAN 1123</td>
<td>Elementary Spanish II</td>
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</table>

*cannot be used in teacher preparation program.*

**Basic Skills**

<table>
<thead>
<tr>
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<th>Course Title</th>
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<th>Course Title</th>
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<tr>
<td>ENGL 1003</td>
<td>Basic Grammar</td>
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<tr>
<td>ENGL 1013</td>
<td>Basic Composition</td>
<td>ENGL 0203</td>
<td>Fundamentals of Writing</td>
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<tr>
<td>GNED 1103</td>
<td>Student Success</td>
<td>GSTD 1002</td>
<td>Freshman Seminar</td>
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<tr>
<td>MATH 1003</td>
<td>Basic Math</td>
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<td>No Equivalent</td>
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<tr>
<td>MATH 1013</td>
<td>Basic Algebra</td>
<td>MATH 0404</td>
<td>Fundamentals of Math</td>
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<td>MATH 1023</td>
<td>Intermediate Algebra</td>
<td>MATH 0703</td>
<td>Intermediate Algebra</td>
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<tr>
<td>READ 1013</td>
<td>Academic Reading</td>
<td>EDUC 0104</td>
<td>College Reading</td>
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</tbody>
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**Business Technology**
ACTG 1113 Principles of Accounting I **combined**

with ACTG 1203 Principles of Accounting II**

ACTG 1213 Computerized Accounting Elective Transfer

ACTG 1223 Payroll Accounting Elective Transfer

ACTG 2313 Federal Income Tax Elective Transfer

ACTG 2413 Managerial Accounting ACCT 2103, Accounting II

BOIS 1103 Business English

BOIS 1113 Electronic Calculators Elective Transfer

BOIS 2203 Legal Environment GBUS 3003 Legal Environment*

BOIS 2213 Business Ethics Elective Transfer

BOIS 2303 Business Communications GBUS 3063 Business Communications*

*Must be validated by examination

DATA 1123 Fund. of Info Technology* CIS 1033 Intro to Computers

DATA 1213 Word Processing Elective Transfer

DATA 1233 Database Management Elective Transfer

DATA 1243 Spreadsheet Applications Elective Transfer

DATA 2203 Integrated Applications

DATA 2213 Web Design
<table>
<thead>
<tr>
<th>Course Code</th>
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<th>Equivalent Course Code</th>
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<tbody>
<tr>
<td>DATA 2303</td>
<td>Advanced Word Processing</td>
<td>CIS 2033 Office Tech. &amp; Word</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Processing</td>
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<td></td>
<td>*Formerly DATA 1113 Intro to Computers</td>
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<tr>
<td>MEDT 1123</td>
<td>Medical Terminology I</td>
<td>No Equivalent</td>
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<tr>
<td>MEDT 1133</td>
<td>Medical Office Administration</td>
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<tr>
<td>MEDT 1143</td>
<td>Medical Terminology II</td>
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<td>MEDT 2013</td>
<td>Pharmacology for Medical Transcription</td>
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<td>MEDT 2023</td>
<td>Medical Transcription I</td>
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<td>MEDT 2033</td>
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<tr>
<td>MEDT 2333</td>
<td>Medical Coding</td>
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<td>MGMT 1113</td>
<td>Principles of Management</td>
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<td>MGMT 2013</td>
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<td>Beginning Keyboarding</td>
<td>GBUS 1013 Beg. Keyboarding</td>
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